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13 September 1954

MEMORANDUM FOR: Director of Central Intelligence

VIA: Deputy Director (Plans)  
Inspector General

SUBJECT: Manpower Controls - DD/P Area

REFERENCE: I&R "Manpower Survey of DD/P (FE  
Division Report)" dated 18 August 1954

PROBLEM

1. Manpower Surveys of the FE and EE Divisions, conducted by the Inspection and Review Staff, DD/P, have revealed that the number of personnel working at headquarters, on unvouchered funds, exceeds the normal headquarters ceiling allotments of these divisions by 32.7 and 42.7 percent, respectively. Referenced report (para. VI B) indicated that I&R Staff would present a separate report with recommendations which it was hoped would present a solution to this problem.

DISCUSSION

2. The maintenance of large numbers of personnel at headquarters in an unvouchered fund status is of grave concern to the DCI. From the information revealed in current reports this situation has been brought about in the main by the delays attendant to "placement", "reassignment" or "selection out" of returnees from the field.

3. To meet this problem effectively, it is believed necessary to concentrate at the DD/P Senior Staff Career Service Board level and to provide an authorized and legal mechanism for resolution. The attached plan would establish "In Transit Allotment Accounts" in such Senior Staffs and provide for payment, from vouchered funds, of personnel on an "in casual" and for personnel who are on an "out casual" status. By isolation of the "in casual" and "out casual" groups in this manner, the authorized

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ceilings will be representative of work burdens and costs. This plan has been discussed with, and has the full concurrence of, the Comptroller.

RECOMMENDATION

4. It is recommended that the Comptroller be instructed to take the steps required to implement the concept of the policy stated and the plan attached hereto prior to 1 October 1954.

  
Chief, Inspection and Review

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Attachment

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